

## Parent's Guide to Tapestry

Tapestry Website: https://tapestryjournal.com/login/

**Login Page** - enter your email address and password (see attached sheet).

You will then see all of the observations for your child. Click on the title of the observations to read them in more detail.





Add Observation click here if you would like to add an observation from home.

Select your child where it says 'select children'.

Enter a title, e.g. 'a visit to the farm'.

Add your observation notes where it says 'notes' (see details on this later).

Add photos or videos using the 'add files' button, then click 'start upload'.

| Observations / Add Observation                              |   |  |
|---|---|--|
| Add Observation   |   | Save   |
| Observation   |   | Options  |
| Children  Select Children  Title *  Notes                   |   | Created *  24 Sep 2020 10:48 AM  Add to journal  After manager approval   Author  Danielle Andrews   V |
| Media  Size limits: Each video must be less than 10 minutes | and 5GB; each audio file must be less than 30 minutes and 5GB | each document must be less than 100MB.   |
| D   | orag and drop files here or use the Add Files button below    |  |
| Add Files Start Upload                                      |   | Delete Selected Media  |

Finally, click 'save' in the top right hand corner.

We will then be able to view your observation and share this with the rest of the class.

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### Observations by Essendine Staff

At Essendine, we use Tapestry as a form of assessment, where we observe and record key moments in your child's development at school. You will be able to view your child's learning journal, showing all of their observations. An outline of what we do is:

- 1) We write a record of what we saw your child do and add photographs/videos where needed.
- 2) We try to quote the child accurately using the exact language that he/she used.
- 3) We also note the learning demonstrated from our Early Year's curriculum.

#### Communicating on Observations

When you read the observations made by Essendine staff, there is an option for you to leave a reply. Perhaps your child has done something similar at home or you have repeated the activity at home. If so, you could let us know how they got on. We will respond to your comments, where necessary.

#### Observations by Parents

You can also add observations/wow moments from home which will be included in your child's learning journal. This is a great way of supporting us in assessing your child outside the school environment and sharing what they have done at home. We will always share your observations in school with your child's peers and allow them to talk to their class about it. An outline of what you could do in an observation:

- 1) Add a title to your observation to summarise it, e.g. 'feeding the ducks' or 'a trip to the farm'.
- 2) When writing your observation, keep it simple and record what you have done or your child has said. E.g. 'X was excited to visit the farm today. She said, "Look I can see three goats."
- 3) You can add a photograph or video to your observation.

Once you press 'save', we will then be able to view the observation.

#### Remember:

- Any publishing of observations from Tapestry onto social media is strictly prohibited.
- Speak to a member of staff if you are still unsure about how to use Tapestry.
- Celebrate your child's development by sharing their learning journal with them at home.